

TANF CONTRACTS

QUARTERLY WEBINAR

NOVEMBER 17, 2015





FINANCE

REMINDER: SUBMIT INVOICES DIRECTLY TO ANALYST

FUNDING ROLL OVER

- FUNDS ROLL OVER TO YEAR 2
- CHANGES BETWEEN LINE ITEMS MUST BE APPROVED
 - BUDGET DETAIL
 - BUDGET NARRATIVE



INVOICE DOCUMENTATION

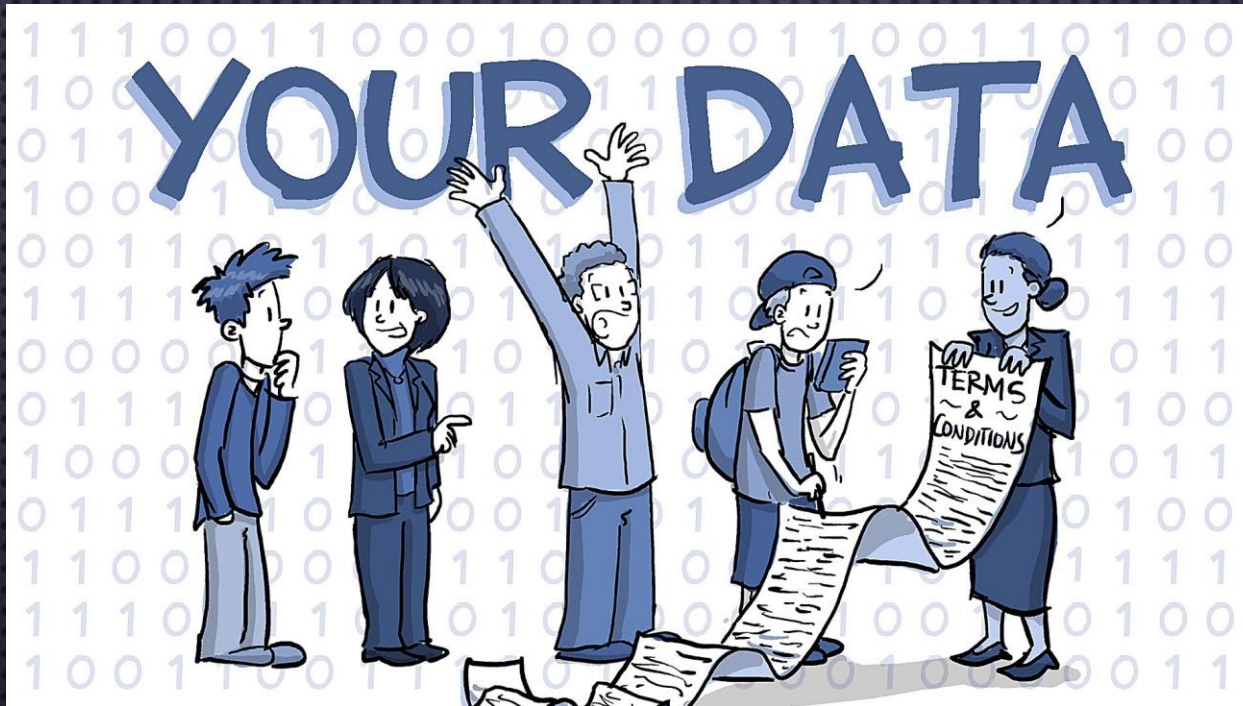
- FOR PROGRAMS APPROVED TO SEND INVOICE ONLY
 - DESK AUDIT
- THOSE NOT CLEARED FOR INVOICES ONLY MUST CONTINUE TO SUBMIT ALL DOCUMENTATION UNTIL NOTIFIED OTHERWISE



REMEMBER



- SUBMIT INVOICES DIRECTLY TO ANALYST
- CATEGORIES
 - OUT OF WEDLOCK PREGNANCY VS OLDER YOUTH
- REMEMBER TO INCLUDE YOUR CONTRACT AND VENDOR NUMBERS



REPORTING

GETTING TO YOUR OUTCOMES MAY LOOK DIFFERENT!



IMPORTANT DATES



- QUARTERLY OUTCOMES REPORT: NOVEMBER 30, 2015
- ANNUAL REPORT DUE: NOVEMBER 30, 2015
 - ANNUAL REPORT IS LIMITED TO SPACE PROVIDED. ADDITIONAL INFORMATION MAY NOT BE REVIEWED, BUT WILL BE ADDED TO YOUR FILE.

YEAR 2:

- FIRST QUARTER OUTCOME REPORT DUE: FEBRUARY 26, 2016

REPORTING USE

- DWS EXECUTIVE DIRECTORS WILL REVIEW FIRST YEAR OUTCOMES
 - MAKE SURE FUNDING IS GOING ONLY TO HIGH PERFORMING PROGRAMS WHO SHOW STRONG OUTCOMES





YEAR 2 MONITORING

MONITORING

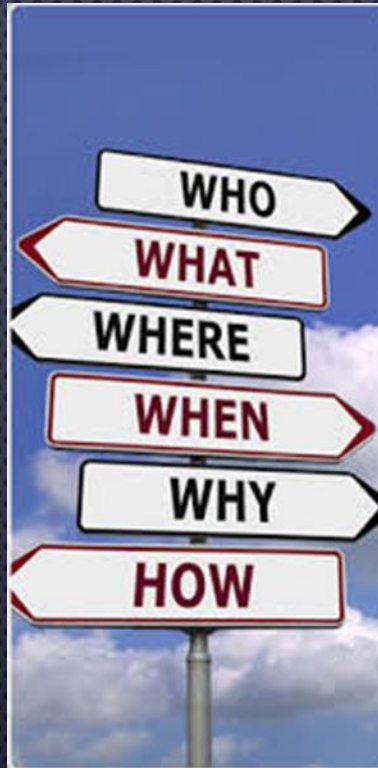


- BEGINNING FEBRUARY 2016
 - BETWEEN NOW AND THEN WE WILL BE REVISITING SOME PROGRAMS
- YEAR 2 MONITORING FOCUS
 - PROGRAM CHANGES TO MEET NEEDS OF CUSTOMERS
 - OUTCOME REVISIONS AFTER YEAR ONE
 - MEASUREMENT TOOLS, TRACKING, INDICATORS, ETC.
 - PROGRAM GROWTH

ELIGIBILITY



- ELIGIBILITY FILES SHOULD BE ACCURATE AND COMPLETE
 - ALL PROGRAMS HAVE RECEIVED MULTIPLE TRAININGS ON ELIGIBILITY DETERMINATION
 - YEAR 2 MONITORING WILL LOOK AT ELIGIBILITY FILES FROM THE LAST MONITORING DATE
 - PROGRAMS MAY BE ASKED TO REFUND DWS FOR SERVICES PROVIDED TO NON TANF ELIGIBLE CUSTOMERS
 - DWS MUST REIMBURSE THE FEDS - FUNDED ORGANIZATIONS MUST REIMBURSE DWS



GRANT ORIENTATION (OPTIONAL)

GRANT ORIENTATION

DECEMBER 8, 1:00-3:00



- ORIENTATION FOR NEW GRANT ADMINISTRATORS OR AS A REFRESHER
- NEW STAFF ARE INVITED TO COME IN PERSON
 - LOCATION TBA- IN SALT LAKE CITY
- STAFF ATTENDING AS A REFRESHER ARE INVITED TO ATTEND BY WEBINAR
- THE ORIENTATION WILL BE RECORDED FOR FUTURE REFERENCE AND STAFF TURN OVER TRAINING
- TRAINING WILL COVER TERMS AND CONDITIONS, ELIGIBILITY DETERMINATION, GRANT REQUIREMENTS, ETC.

*NOTE: GRANT FINANCE ORIENTATION IS AVAILABLE ON THE [TANF CONTRACTOR WEBSITE](#)



MISCELLANEOUS

INSURANCE

- INSURANCE CERTIFICATES MUST BE RESUBMITTED WHEN RENEWED
 - DWS MUST HAVE A CURRENT INSURANCE CERTIFICATE ON FILE





QUESTIONS?

CONTACT INFORMATION



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